Minutes of the P&F Association  
Our Lady of the Way Catholic Primary School Petrie  
20 April 2010

Meeting Opened: 7:05pm

Attendees: as per attendance register

Apologies: Kate Mather
Alish Conley
Kim Del Rosso

Minutes of the previous meeting: minutes of the meeting of 16 March 2010 were accepted as a true record.

Correspondence In:

- Auditors report for year ending December 2009 has been received. The P&F’s financial position at the end of this period was $30k cash in hand. The Principal received the report for filing.
- An invoice was received from the P&F Federation for $2,426.58

Principal’s Report:

- Grant authority visiting the school on Friday 23 April to assess the merit of an application for a new grant to cover 3 classrooms to replace the demountable outside the prep area.
- The tender for the multi-purpose hall is progressing well
  - Principal meeting with the architect week of 20 April
  - Work due to commence June/July school holidays
  - Options for making sure the car parking is preserved are being explored, including staggering the building
  - Council and builder in talks about access to building site for the period of construction (could be 6 months)
  - School bus option still being considered
- Meeting conducted between Father Peter and David Dwyer looking for access to a gaming grant to fund a walking path and planting of native trees in nature park between OLW and Mt Maria. A joint application between OLW and Mt Maria is being considered.
- NAPLAN testing
  - Courts have ordered teachers to deliver NAPLAN testing;
- NAPLAN testing to be undertaken in May
- Canteen audit – not yet commissioned; Principal to chase up.
- A very good response to chocolate drive being experienced
- Working Bee to be scheduled shortly.

President

- P&F focus of 2009 has been on fund raising
- Uniform shop convenor has been appointed (Kim Del Rosso) and commenced work
- Uniform Committee will continue will continue to support Kim through this term to ensure smooth transition
- Meeting with Skola planned for this week to address issues with durability of sports uniform
  - Complaint management system to be established
- The President would like to express the thanks of the P&F for all the efforts of the Uniform Committee in the process involved in introducing the new uniform.
- Mother’s Day stall will be operating as usual
  - Mother’s Day Breakfast scheduled for 7 May; seeking volunteers to cook etc.

VP Works

- Not present

Treasurer:

- Peter Grieve reported payments made to Skola for outstanding orders
- March funds availability of $12k
- Same balance approximately for end of April

VP Fundraising

- Currently chasing outstanding chocolate drive money/unsold chocolates
- Will be seeking input to planned cookbook this month
- Advertising for art auction is being organised, including production of a banner

Canteen:

- Canteen will no longer provide “smiles” potato cakes; the manufacturer has deleted the line. These will not be replaced.
- Another pie warmer has been obtained.
• The Canteen convenor was asked to obtain sample menus and price lists from other nearby schools so that OLW menu might be reviewed/updated.

Other business

• Sports shirt proposed for sports teams that visit other venues
  o “Gorilla” shirts $25 ea ex GST, minimum order 50 shirts. $4.50 for logo embroidery and $5.95 for the whole emblem
  o P&F will fund the stock of shirts; Mr Roberts and Mr A to advise on sizes to purchase. Whole emblem to be embroidered on shirts.

• Behaviour management system
  o Staff have done some work in respect of refining the behaviour management program
  o A request was made that parents are advised of changes to the program
  o back at the end of next term after adjustments to system are trialled.

• Bullying policy – the meeting was advised that the policy is being rewritten.

Next meeting: Tuesday 18 May 2010, 7:00pm

Meeting concluded: 8:10 pm