Minutes of the P&F Association
Our Lady of the Way Catholic Primary School Petrie
17 August 2010

Meeting Opened: 7:05pm

Attendees: as per attendance register

Apologies: none tendered

Minutes of the previous meeting: minutes of the meetings of the July 2010 meeting were accepted as true records.

Correspondence In:
- Various unsolicited correspondence associated with fund raising ideas.

Principal’s Report:
- The tender for the construction of the multi-purpose hall has been accepted and is priced at approx $3m.
  - Construction of the sheds is due to be finalised week of 16-20 August and construction on hall can now commence.
  - Options for making sure the car parking is preserved are being explored, including reorganisation of staff parking to allow some parking for parents and visitors – maps will be produced giving details of available parking
- Review of the behaviour management system continues
  - Initial thoughts are that the colour system will be maintained; once students reach a rating, they will remain on that rating rather than reverting to the lowest rating at the commencement of each term
  - Each class teacher will be tasked with sending a note home to parents to detail how the system will work in the specific classroom
- Outdoor seating continues to be purchased, with the schools stocks of outdoor seats continually being added to.
- OLW is undertaking research into how maths is taught in the school; a $5k grant has been awarded for numeracy trails in Years 3, 4 and 7. Staff are continually reviewing and improving maths tuition delivery.
- Working Bee planned for 29 August to replenish sand in prep sand pits and move heavy equipment into the new sheds
- School activities currently:
  - Showcase 2010 – 9:30 – 12:30 free activity
- Swimming for Grades 2 and 4 starts end August
- Across the Storey Bridge book week and book swap activity. Gold coin donations will be sent to East Timor.
- Friday 3 September is Father’s Day Breakfast
- Jump Rope for Heart on Friday 10 September

President

- Canteen: P&F Federation advice received regarding engagement of employees by P&F with the result that the P&F Executive has decided that the canteen and uniform shop should be transferred to the school for management, with the convenors as employees of the school. As such, expressions of interest for the position of canteen convenor will be called, with the successful applicant to be engaged by the school under the current award. Award conditions include superannuation and pro rata paid sick and annual leave.
- The P&F expressed its thanks to Eileen Butlin for the work that she has done as canteen convenor over the last 18 months and Eileen is encouraged to apply for the forthcoming position.

Councillor Dwyer

- David Dwyer advised that he has donated a piece of art for sale at the forthcoming art auction.
- David advised that people should contact DERM on 1300 130 372 if they experience unpleasant smells from the organic fertiliser company’s premises.

VP Works

- Security for the canteen was discussed
  - A contractor will be engaged to conduct an assessment and provide a quote for works necessary to prevent further break-ins
  - Rectification works should commence over school holidays in September.

Treasurer

- August funds availability of approximately $19k
- Uniform shop stock take resulted in $15k of stock held. Winter stock is now being collected
- P&F to provide school with $9,200 funds to cover standing contribution to school expenses (groundsman’s wage etc).

Canteen
• Some menu changes are proposed for introduction, including additional vegetarian selections

• Eileen requested that wooden edge around bench in Canteen be replaced – VP Works to investigate

**VP Fundraising**

• Father’s Day stall progressing well

• Shopping trip has 10 nominations and lots of interest is being generated. $40 cost for the trip planned for 9 October.

• Art Auction advertising is progressing well, with flyers and posters being put up in the Westfields at North Lakes and Strathpine. Kallangur Tavern has donated a $100 voucher
  - The P&F acknowledged the huge amount of work being done by Kate and Debra in advertising the Art Auction

• Toy catalogues – some feedback was provided regarding toy catalogues

• School discos planned for end October (tentatively 29th)
  - Permission granted by Principal for sale of non-toxic glo sticks
  - Preparation for cook books to commence this year with the plan for the books for form part of fund raising activities for 2011.

**Other business**

• Firebirds U12s competition – possibility of OLW fielding two teams;

• Sport shirts have been very well received
  - Red shorts to be ordered as well in sizes similar to the sizing for shirts
  - P&F will meet the cost of the red shorts

• Behaviour Management – the meeting heard that parents would like to be advised of incidents that occur that directly affect their children
  - The Principal advised that he will reinforce with teachers the need to report incidents and for class teachers to contact parents if the incident is significant enough.

• Stop Drop and Go – this continues to be a problem with inconsiderate parents failing to use the area as intended. The school intends to organise new signs and the whole area will be redesigned in conjunction with the new building.

• The sausage sizzle conducted on Sports Day raised $800 for expenditure on school equipment – Principal to advise at next meeting
• A bike rack will be created utilising the old bus shelter that stands on OLW property

• The wire from the old tennis court will be salvaged and reused in the school grounds.

**Next meeting:** Tuesday 14 September 2010, 7:00pm

**Meeting concluded:** 7:55 pm